



## ***Spirit of Shrewsbury Fall Festival***

September 24 & 25, 2016

### **WE NEED YOU, STUDENTS & ADULTS!**

*"Volunteers do not necessarily have the time; they have the heart"*

*Elizabeth Andrew*

Looking for **8+** volunteers for the following key positions:

1. Webmaster for the Spirit of Shrewsbury website ([www.spiritofshrewsbury.org](http://www.spiritofshrewsbury.org)) (1)
  - Requirements: Knowledge of Photoshop, HTML, CSS
  - Gain experience in the computer field or use your web design knowledge
2. Assistant Publicity person (1)
  - On-line communication
  - Filling in on-line forms
  - May be asked to write articles
  - Great experience for writers and those who like to work on a computer
3. Co-Chairs of Volunteers (2)
  - Become familiar with the various jobs that are needed for the festival
  - Recruit people to help
  - Oversee people who are helping on Saturday, Sept. 24
  - Help oversee traffic volunteers
  - Help supervise unloading of Town Expo & Craft Fair vendors' items
  - Help direct loading of Town Expo & Craft Fair vendors' items
  - Work from at least 7:30 to 4 PM on 9/24/16
  - Great job for a take-charge person
4. Co-Chairs of Haunted House (2)
  - Great fundraising opportunity for your club/organization – you charge for admission to the Haunted House
  - Organize the event and work from at least 7:30 to 4 PM on 9/24/16
  - Recruit people to help, such as a computer graphics expert; creative, artsy students to make scenery; people who are good screamers (!); helpers who can research ideas which are available online; students willing to seek donations for supplies; scary music aficionados; costume designers with poor taste to seek ripped, bloody attire
  - If you are creative and like to work with people, volunteer with your friends
5. Co-chairs of Bingo (2)
  - Great fundraising opportunity for your club/organization
  - Organize the event and work from at least 7:30 to 4 PM on 9/24/16
  - Recruit people to help with various jobs
  - Solicit donations for prizes
  - Qualifications: Game lover
6. "Chips, Dip and Sip" Refreshment Booth (number of people?)

- Great fundraising opportunity for your club/organization
- Organize and manage a booth to sell coffee, pastry and goodies
- You will need to obtain a permit from the Board of Health (Town Hall) to sell food
- Provide a weighted pop-up tent in the food court area
- Supply a table and chairs for your workers
- Sign needed to attract customers
- Qualifications: Organizer, seller, creative worker

7. Balloon maker (1 or 2)

- *Spirit of Shrewsbury Fall Festival* will supply you with balloons
- You supply the talent to make animals out of balloons to give to children
- Qualifications: Likes to dress up in a crazy costume to attract children; good at making balloon animals; fun-loving person

8. Costumed characters (number of people?)

- Walk around the festival to interact with children
- Qualifications: Loves to mingle with the crowd

**General help:**

Volunteers needed to help unload and pack up vendor's items:

- Unload at 7:30 am
- Pack up at 4:00 pm
- Clubs that have a fundraiser at the Town Expo event are asked to help with the unloading and packing-up of all vendors.

Since non-profits do not pay a fee for attending, this is a way to give back.

**Clubs can have tables for fundraising at no cost!**

- Clubs must bring their own weighted pop-up tent for the Town Expo (see the *Spirit of Shrewsbury Fall Festival* website for details).
- If anyone wishes to be under the existing tent, the cost is \$50.

ALL CLUBS MUST HAVE AN ADULT PRESENT AND RESPONSIBLE FOR YOUR GROUP.

**Parade:**

- Clubs/organizations are invited to participate in the parade on Sunday, September 25 at 1 PM.
- Participants are encouraged to dress in silly costumes or attire to make their club stand out.
- Signs/banners are also desired for each club in the parade.
- A registration form must be filled out (see Spirit of Shrewsbury website). An adult, whose name must be on the registration form, must accompany the group. No throwing of candy allowed.

***Have fun, be a part of the Shrewsbury spirit!***

**~~ Contact ~~**

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<http://www.spiritofshrewsbury.org/getinvolved.html>